

December 21, 2016

**Whitbourne Town Council
Regular Meeting
Whitbourne Town Hall
December 21, 2016**

In Attendance: Mayor Hilda Whelan
Deputy Mayor Roger Morgan
Councillors: Peter Petipas
Terry Rose
Terry Gillam

Absent: Councillors Lionel Rodrigues, Thomas Howe

Present: Crystal Peddle, Town Clerk,

Meeting called to order at 7:30 pm, Mayor Hilda Whelan welcomed everyone to the meeting.

Motion-2016-012-0126 –Deputy Mayor Morgan/P. Petipas

Let it be resolved that council approves the minutes of the regular meeting held on December 7, 2016 without errors or omissions.

In Favor: Mayor Hilda Whelan
Deputy Mayor Roger Morgan
Councillors: Peter Petipas
Terry Rose
Terry Gillam

Carried

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Business Arising

Dale Noseworthy Property – 14-16 Cabot Avenue

The town's lawyer Mr. Greg French contacted the town clerk and suggested the town obtain a new survey for this property because of the new boundary lines for the trail ways. The vendor Mrs. Dale Noseworthy has offered to pay 50% of the cost. The cost of a new survey will be \$500.00.

Motion-2016-012-0127 –T. Rose/T. Gillam

Let it be resolved that council approves to obtain a new survey for the Noseworthy property and pay 50% of the cost.

In Favor: Mayor Hilda Whelan
Deputy Mayor Roger Morgan
Councillors: Peter Petipas
Terry Rose
Terry Gillam Carried

Crown land application form

The application form is ready to go and the fee for the application is \$150.00 + HST.

Motion-2016-012-0128 –Deputy Mayor Morgan/T. Gillam

Let it be resolved that council approves the municipal recommendation form for the property on Main street adjacent to the Noseworthy property

In Favor: Mayor Hilda Whelan
Deputy Mayor Roger Morgan
Councillors: Peter Petipas
Terry Rose
Terry Gillam Carried

New blade for dump truck

The truck is dropped off at Western Hydraulics should have it back with plow installed the middle of January 2017.

Fire Department

Sports and Recreation

Items for the outside Foreman

- Deputy Mayor Morgan said he didn't get a chance to go have a look at the ditch across from the clinic.

Administration

Budget 2017

Motion-2016-012-0129 –Deputy Mayor Morgan/P. Petipas

Let it be resolved that council approves the final copy of the 2017 budget in the amount of \$1,394,556.87

In Favor: Mayor Hilda Whelan
Deputy Mayor Roger Morgan
Councillors: Peter Petipas
Terry Rose
Terry Gillam Carried

Tax Structure for 2017

Due Date for Municipal Taxes – June 30th, 2017

Discount Offer: 2% if invoice is paid in full on or before February 28th, 2017

Interest Payable: Interest on Arrears will be 2% monthly.

Municipal Taxes & Fees:

Business Tax:

Boarding Houses/B&B's – 10.5 mill rate/\$150.00 minimum tax per year

Broiler Farms – 19.5 mill rate/\$300.00 minimum tax per year

Lounges – 17.5 mill rate/\$300.00 minimum tax per year

General Commercial – 19.5 mill rate/\$600.00 minimum tax per year or 1.5% of gross revenue

Beauty Salons – 22.5 mill rate/\$300.00 minimum tax per year

Funeral Homes – 22.5 mill rate/\$300.00 minimum tax per year

Professional – 42.5 mill rate/\$300.00 minimum tax per year

Banks & Financial Institutions – 200.5 mill rate/\$300.00 minimum tax per year

Self Storage Mall – 500 mill rate/\$600.00 minimum tax per year

Utilities – 2.5 % of gross revenue

Property Tax:

Residential Property tax – 5.7 mill rate/\$300.00 minimum tax per year.

Vacant land tax – 5.7 mill rate by assessed value

Business Property Tax – 10 mil/\$300.00 minimum tax per year

*15% discount on property tax invoices only for anyone 65 and over

Water/Sewer Fees:

Residential Water/Sewer - \$390.00 per year

Residential Water Only - \$249.00 per year

Commercial Water/Sewer - \$420.00 per year

Commercial Water Only \$280.00 per year

Water/Sewer on Vacant Lots - \$25.00 per year

Newfoundland & Labrador Youth Centre - \$47,300.00 per year

Schools \$4000.00 per year

Clinic \$8,000.00 per year

Forestry - \$3000.00 per year

Miscellaneous:

Residential Building Permit - \$250.00

Permit to Build Shed, Patio, and Porch – \$25.00

Permit to erect Fence – \$10.00

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Residential Permit to Repair - \$20.00
Commercial Building Permit - \$1.50 per sq. m of gross floor area
Commercial Repair Permit - \$250.00
Water/Sewer Connection Fee - \$1500.00
Permit to erect signs – 20.00 per sign
Commercial Occupancy Permit – 25.00
Tax Certificates - \$100.00
Compliance Letters - \$50.00
Demolition Permit – 0.00
Composting bins - \$20.00
Copies - .25 per page
Direct Sellers Tax - \$25.00 per year
Land Development:
Residential Development Permit - \$100.00 per lot
Commercial Development Permit – 2% of estimated value

Motion-2016-012-0130 –T. Rose/T. Gillam

Let it be resolved that council approves the Municipal tax structure for the tax year 2017.

In Favor: Mayor Hilda Whelan
Deputy Mayor Roger Morgan
Councillors: Peter Petipas
Terry Rose
Terry Gillam Carried

Invoices to be paid

Motion-2016-012-0131 –T. Rose/P. Petipas

Let it be resolved that council approves to pay the invoices in the of \$171,459.33

In Favor: Mayor Hilda Whelan
Deputy Mayor Roger Morgan
Councillors: Peter Petipas
Terry Rose
Terry Gillam Carried

Comments from councillors:

- Councillor Petipas said January 5th is the deadline for public comments for the composting facility on Argentia Road.
- Mayor Whelan said she is still combing through Mr. Penny’s proposal. Also she would like another notice of reminder sent out all residents before Christmas break.
- Mayor Whelan wanted to let the rest of council know; she will be attending a Regional service board meeting at the end of January.

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Motion to adjourn

Motion-2016-012-0132–Deputy Mayor Morgan/T. Gillam

Let it be resolved that council adjourns the regular meeting at 8:15pm

In Favor: Mayor Hilda Whelan
Deputy Mayor Roger Morgan
Councillors: Peter Petipas
Terry Rose
Terry Gillam Carried

Hilda Whelan
Mayor

Crystal Peddle
Town Clerk