

October 18, 2017

**Whitbourne Town Council
Regular Meeting
Whitbourne Town Hall
November 22, 2017**

In Attendance: Mayor Hilda Whelan
Deputy Mayor Terry Gillam
Councillors: Peter Petipas
Terry Rose
Lionel Rodrigues
Thomas Howe
Deanne Hillier-White

Present: Crystal Peddle, Town Clerk, J. Hutchings, Outside Foreman

Meeting called to order at 7:30 pm, Mayor Hilda Whelan welcomed everyone to the meeting.

Motion-2017-11-119–T. Rose/Deputy Mayor Gillam

Let it be resolved that council approves the minutes of the regular meeting held on October 25, 2017 with no errors or omissions.

In Favor: Mayor Hilda Whelan
Deputy Mayor Terry Gillam
Councillors: Peter Petipas
Terry Rose
Lionel Rodrigues
Thomas Howe
Deanne Hillier-White

Carried

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Business Arising

Pump house – Sand replacement

The sand has been put in place. The pumps now need to be regulated.

Pump House yearly inspection

The yearly inspection cost for the pump house to be completed by Basil Fearn is \$2495.00 + tax and the yearly inspection cost for the water tower is \$760.00.

Motion-2017-11-120–Deputy Mayor Gillam/T. Howe

Let it be resolved that council approves to hire Basil Fearn to complete the yearly inspections required by Government.

In Favor: Mayor Hilda Whelan
Deputy Mayor Terry Gillam

Councillors: Peter Petipas
Terry Rose
Lionel Rodrigues
Thomas Howe
Deanne Hillier-White Carried

Removal of JJ's Lounge

Council is ok with the work that has been completed on JJ's lounge building thus far. Council is requesting at this time that extra signage be place on the building as per the suggestion from the Fire Chief Jamie Budden. The Fire Chief suggested that the following signs be put in place, Private property and no trespassing. The town clerk will contact the town's lawyer in the morning.

Backhoe Repairs

Jason has made contact with Harvey's about making a service call to look at the backhoe. Harvey's will be here on November 29, 2017.

Municipal Capital Works Applications 2017-2018

The Town will apply for MCW for Phase 1 which will consist of waterline and force main repairs from the intersection of Main Street and Brigus Road to the first lift station on Brigus Road (Andy Pinsent) at a cost of \$2,770,730.94 as quoted by Meridian Engineering.

Phase 2 will consist of waterline repairs from Vokey's road, Brigus Road intersection to the cut off at the last curb stop (Don Kennedy's) at a cost of \$1,363,702.34 as quoted by Meridian Engineering.

Motion-2017-11-121–P. Petipas/D. Hillier-White

Let it be resolved that council approves submit 2 applications for the MCW projects for 2017-2018 as Phase 1 & 2 as stated above and price quotes received from Meridian Engineering.

In Favor: Mayor Hilda Whelan
Deputy Mayor Terry Gillam

Councillors: Peter Petipas
Terry Rose
Lionel Rodrigues

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Thomas Howe
Deanne Hillier-White Carried

Easter Regional Service Board

Mayor Hilda Whelan wanted to let everyone know that she was elected as board member of ward 11 on the Eastern regional Service board.

Fire Department

Fire Chief wanted to remind all council members of the Christmas party at the fire hall on Friday, December 8th, 2017, supper will be served at 7:30pm

Councilor Rose wanted to say that he attended the First Aid training held by the fire department. He said over the years having to complete first aid training, the firemen Greg Johnson, Scott MacDonald and Jamie Budden put off an excellent course and are second to none.

Sports and Recreation

- Mayor Whelan said the wheelchair ramp at the sports building has been fixed and is on up to code. Shawn Dawe completed the work and did an excellent job. The ramp looks wonderful.
- Mayor Whelan said that maybe the council could look into getting a heat pump for the sports building. Deputy Mayor Gillam said the cost for one for that size building would be around \$3000.00. Mayor Whelan said if council agrees the \$3000.00 the sports commission is suppose to give back to council they could use for the heat pump. Mayor Whelan will contact chair person Bill Barron when he gets back in the Province.
- Mayor Whelan also said Scott MacDonald will be making a table with stools and shelves to have at the sports building for the kids during the summer.

Items for the outside Foreman

Request from resident: 513 Main Street

The property owner at 513 Main Street is requesting to have a screen installed on the end of the culvert in the ditch at the rear of her property that council put there a few years back. Jason said this matter has been looked after.

Applications

Shed Construction – 95 Whitbourne Avenue Ext.

Motion-2017-11-122–T. Rose/T. Howe

Let it be resolved that council approves the application for a permit to construct a shed at 95 Whitbourne Avenue Ext.

In Favor: Mayor Hilda Whelan
 Deputy Mayor Terry Gillam
Councillors: Peter Petipas
 Terry Rose
 Lionel Rodrigues
 Thomas Howe

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Deanne Hillier-White Carried

New home Construction – 7 Autumn Drive

Motion-2017-11-123–T. Rose/T. Howe

Let it be resolved that council approves the application to construct a home at 7 Autumn Drive in principal subject to approval from the Department of Health and any other Government agencies.

In Favor: Mayor Hilda Whelan
Deputy Mayor Terry Gillam

Councillors: Peter Petipas
Terry Rose
Lionel Rodrigues
Thomas Howe
Deanne Hillier-White

Carried

New home Construction – 317 Tuscany Place

Motion-2017-11-124–T. Rose/T. Howe

Let it be resolved that council approves the application to construct a home at 317 Tuscany place in principal subject to approval from the Department of Health and any other Government agencies.

In Favor: Mayor Hilda Whelan
Deputy Mayor Terry Gillam

Councillors: Peter Petipas
Terry Rose
Lionel Rodrigues
Thomas Howe
Deanne Hillier-White

Carried

Administration

Community Enhancement Program

The Start date for the program is Monday, November 27, 2017. The town has 3 employees as of right now to hire for the program.

Invoices to be paid

Motion-2017-11-125–T. Howe/T. Rose

Let it be resolved that council approves to pay the invoices in the amount of \$22,059.90.

In Favor: Mayor Hilda Whelan
Deputy Mayor Terry Gillam

Councillors: Peter Petipas
Terry Rose
Lionel Rodrigues
Thomas Howe
Deanne Hillier-White

Carried

Letter from Owner of Funtime Family Childcare

Mayor Whelan read a letter from the owners of Funtime Family Childcare addressing their concerns about the mil rate for their business tax and business property tax. Council agreed that they would look at a different mil rate for the childcare centre. Mayor Whelan will meet with the owners to discuss this matter.

Letter from resident Mr. William Peddle

Mr. Peddle is asking council if possible could his driveway get plowed by council employees when there is snow as he is unable to do it himself and he has home care workers coming and sometimes they are not able to get their vehicles off the roadway. Council agreed that the workers would do their best in getting his driveway done.

Compressor replacement for employee Bradley George

Employee Brad George was using his own compressor when doing the line painting this past summer and it broke. Jason was wondering if could would replace his compressor.

Motion-2017-11-126–P. Petipas/T. Howe

Let it be resolved that council approves to replace the employees compressor.

In Favor: Mayor Hilda Whelan
Deputy Mayor Terry Gillam

Councillors: Peter Petipas
Terry Rose
Lionel Rodrigues
Thomas Howe
Deanne Hillier-White Carried

Civic Numbers around the community

- Councillor Petipas said the last week or so residents with school age kids have been dealing with the 1.6 kms busing issue. Some properties around the community don't have the proper civic number listed on their property. Councillor Petipas is suggesting the town send out notices to property owners to have their number replaced with the proper one.
- Also Whitbourne Elementary doesn't have enough microwaves for the kids to heat their lunches. Councillor Petipas was wondering if council could purchase a couple of microwaves for the lunch room at the school.

Motion-2017-11-127–P. Petipas/T. Howe

Let it be resolved that council approves to purchase 2 microwaves for the Whitbourne Elementary school.

In Favor: Mayor Hilda Whelan
Deputy Mayor Terry Gillam

Councillors: Peter Petipas
Terry Rose
Lionel Rodrigues
Thomas Howe
Deanne Hillier-White Carried

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Comments from Council

- Deputy Mayor Gillam asked when the business directory sign will be done.
- Councillor Rodrigues asked if the sand filters are up and running yet. Jason said Basil Fearn should be out next week to start the repairs
- Councillor Petipas said while he attended the MNL convention in Corner Brook he found out that the regulations for Tidy towns have changed. To participate towns only have to send in pictures of their community. The town clerk will check into this.

Deputy Mayor Seat

All members voted and the results were 7 out of 7 votes, 7 for Mr. Terry Gillam. Mr. Gillam accepts the position of Deputy Mayor.

Motion to adjourn

Motion-2017-11-128--/T. Howe/T. Rose

Let it be resolved that council approves to adjourn the meeting at 9:00pm

In Favor: Mayor Hilda Whelan
Deputy Mayor Terry Gillam

Councillors: Peter Petipas
Terry Rose
Lionel Rodrigues
Thomas Howe
Deanne Hillier-White Carried

Hilda Whelan
Mayor

Crystal Peddle
Town Clerk