

**Whitbourne Town Council
Regular Meeting
Whitbourne Town Hall
April 20, 2016**

In Attendance: Mayor Hilda Whelan
Deputy Mayor Morgan
Councillors: Thomas Howe
Terry Gillam

Absent: Councillor Peter Petipas, Terry Rose

Present: Crystal Peddle, Town Clerk, Outside Foreman Jason Hutchings Admin.
Assistant K. Bennett, Fire Chief Jamie Budden

Also Present: Sergeant Robert Gallant

Meeting called to order at 7:30 pm, Mayor Hilda Whelan welcomed everyone to the meeting.

Mayor Whelan on behalf of council sent condolences to the families of Councillor Brent Cole, Janet Kennedy, Aiden Pretty, and Mitchell Russell

Motion-2016-04-039–Deputy Mayor Morgan/T. Howe

Let it be resolved that council approve the minutes of the regular meeting held on March 9th, 2016 without any errors or omissions.

In Favor: Mayor Hilda Whelan
Deputy Mayor Morgan
Councillors: Thomas Howe
Terry Gillam Carried

Whitbourne RCMP

Sergeant Robert Gallant was in attendance and spoke to council about some programs his team has been working on. Also the ATV use in and around the community is still an ongoing issue.

Mayor Hilda Whelan Signed off on the Performance plan for the community for 2016-2017

Business Arising

Chlorine sensors

The sensors have arrived. Deputy Mayor Morgan asked the outside foreman if they were installed and he said no.

Whitbourne Elementary School

The school council is now working with their lawyer since the decision was made to close the school. They will provide council with an update.

Old Rescue Unit

The rescue unit has been sold.

Splash pad Equipment

The splash pad equipment should be here in two weeks. The town clerk will place an ad to get bids for the cement work and installing of the equipment.

Hitech communications – Antenna installation

Hitech and the Town of Whitbourne will enter into an agreement so Hitech can install an antenna on the water tower for Nalcor. By signing an agreement with Hitech the Fire Department will receive 7 new radios every 24 months.

Motion-2016-04-040–T. Howe/Deputy Mayor Morgan

Let it be resolved that council approves the installation of an antenna on the water tower for Nalcor with contract renewal every two (2) years and installed by Hitech communications.

In Favor: Mayor Hilda Whelan
Deputy Mayor Morgan
Councillors: Thomas Howe
Terry Gillam Carried

Fire Department Issues

- Fire Chief Budden showed council the type of radio they will receive from Hitech
- Fire Chief also asked if the fire and safety report came in yet from the school board on Woodland School. The town clerk asked to file an ATIPP request to get a copy of this report.
- Fire chief Budden gave council some information on the fire hazards of a composting site and the training the department would need.

Fire Protection for Reid's Pond area

The cabin owners of Reid's pond on the TCH are requesting council to provide fire protection for their area. Council said they have no issue but the cost would \$5000.00 Per year for the 21 cabins.

Items for the outside Foreman

- The outside workers would like to purchase a 24ft ladder. This would be used when fixing waterline leaks

Motion-2016-04-041–T. Howe/Deputy Mayor Morgan

Let it be resolved that council approved to purchase a 24ft ladder for the outside workers

In Favor: Mayor Hilda Whelan
 Deputy Mayor Morgan
 Councillors: Thomas Howe
 Terry Gillam Carried

Submersible pump

- The outside foreman asked if the ton would purchase a new pump and the supplies.

Motion-2016-04-041–T. Howe/Deputy Mayor Morgan

Let it be resolved that council approves to purchase a new submersible pump and supplies.

In Favor: Mayor Hilda Whelan
 Deputy Mayor Morgan
 Councillors: Thomas Howe
 Terry Gillam Carried

One of the outside workers find a decent dump truck online for sale....council suggested that the workers to get a mechanic look at the truck before any decisions are made.

Construction Permits

House extension – 24 Whitbourne Avenue

Motion-2016-04-042–Deputy Mayor Morgan/T. Gillam

Let it be resolved that council approves the house extension application for 24 Whitbourne Avenue.

In Favor: Mayor Hilda Whelan
 Deputy Mayor Morgan
 Councillors: Thomas Howe
 Terry Gillam Carried

Commercial Building – 57 Whitbourne Avenue Ext.

Motion-2016-04-043–T. Gillam/Deputy Mayor Morgan

Let it be resolved that council approves the Commercial Building application in principal subject to approvals from Service NL for a salon on 57 Whitbourne Avenue

In Favor: Mayor Hilda Whelan
 Deputy Mayor Morgan

Councillors: Thomas Howe
Terry Gillam Carried

New residential Construction – 131 Circular Road

Motion-2016-04-044–Deputy Mayor Morgan/T. Howe

Let it be resolved that council approves the new residential construction application in principal subject to approvals from Department of Health and any other government departments and agencies having jurisdiction located on 131 Circular Road

In Favor: Mayor Hilda Whelan
 Deputy Mayor Morgan

Councillors: Thomas Howe
 Terry Gillam Carried

New residential Construction – 14 Gushue Drive

Motion-2016-04-045–Deputy Mayor Morgan/T. Gillam

Let it be resolved that council approves the new residential construction application located on 14 Gushue Drive.

In Favor: Mayor Hilda Whelan
 Deputy Mayor Morgan

Councillors: Thomas Howe
 Terry Gillam Carried

New garage Construction – 120 Cabot Avenue Ext.

Motion-2016-04-046–Deputy Mayor Morgan/T. Howe

Let it be resolved that council approves the new garage construction application located on 120 Cabot Avenue Ext.

In Favor: Mayor Hilda Whelan
 Deputy Mayor Morgan

Councillors: Thomas Howe
 Terry Gillam Carried

Administration

Letter from Mr. Pete Petipas – 27 Grange Road

Mr. Petipas wrote a letter to council very concerned about the town looking into land on the south side of the track to place a council garage. Mr. Petipas says he is very opposed to this.

Council said this was just a discussion and decisions were made.

Letter from Mr. Carl Pitcher – 44 Evergreen Place

Mr. Pitcher has a submitted to council a letter explaining his concern of the condition of Evergreen Place and has submitted pictures to show council. He said he has asked for some upgrading for four or five years now and nothing has been done.

Council agreed this road needs some attention and will make this upgrading priority.

Canada 150 Fund

Mayor Whelan will work with the town clerk and come up with a project the town can apply for. There is no deadline for this application.

Use of Bond's Park

The army cadets will be using the park during the time of May 6 & 7 and May 13 & 14.

Vacant councillor position

The town clerk has the date picked for the bi-election. The dates are as follows:
Nomination day will be held on Monday May 16th from 8am to 8pm and Election Day will be on Monday June 7th from 8am to 8pm.

Motion-2016-04-047–T. Gillam/Deputy Mayor Morgan

Let it be resolved that council approves the selected dates for Nomination day on May 16th and Election Day on June 7th.

In Favor: Mayor Hilda Whelan
Deputy Mayor Morgan
Councillors: Thomas Howe
Terry Gillam Carried

Invoices for the month of March

Motion-2016-04-048–T. Howe/T. Gillam

Let it be resolved that council approves to pay the invoices in the amount of \$45,844.46 for the month of March.

In Favor: Mayor Hilda Whelan
Deputy Mayor Morgan
Councillors: Thomas Howe
Terry Gillam Carried

Quarry permit request – Nalcor in the PWSA

Motion-2016-04-049–Deputy Mayor Morgan/T. Howe

Let it be resolved that council approves the quarry permit in the PWSA in principal subject to approves from all other government Departments and every precaution taken to project any runoff.

In Favor: Mayor Hilda Whelan
Deputy Mayor Morgan
Councillors: Thomas Howe
Terry Gillam Carried

Line painting

The town clerk will get some price quotes.

Station road – force main upgrades

The total savings from the Main Street project phase 2 was \$21,213.00
The total cost to upgrade the force Main on Station road will be \$32,000.00

Motion-2016-04-050–Deputy Mayor Morgan/T. Gillam

Let it be resolved that council approves to move ahead with the request to Municipal

Affairs to spend the remaining savings from the Main Street Project Phase 2 to upgrade the force Main on Station Road.

In Favor: Mayor Hilda Whelan
Deputy Mayor Morgan
Councillors: Thomas Howe
Terry Gillam Carried

Mercer's Development – Main Street

The development for Mercer's Development on Main Street is signed and completed. He has now purchased his permit to start work.

Procom – Accounting system upgrade

Motion-2016-04-051–Deputy Mayor Morgan/T. Gillam

Let it be resolved that council approves to purchase the upgrade for the accounting system for a cost of \$8000.00.

In Favor: Mayor Hilda Whelan
Deputy Mayor Morgan
Councillors: Thomas Howe
Terry Gillam Carried

The town clerk suggested to all council that they should think about having a council meeting once a month to make it easier for everyone to be attending. Council said they will look into it.

Motion to adjourn

Meeting adjourned at 9:15 pm

Motion-2016-04-052–Deputy Mayor Morgan/T. Howe

Let it be resolved that council approves to adjourn the meeting at 9:15pm

In Favor: Mayor Hilda Whelan
Deputy Mayor Morgan
Councillors: Thomas Howe
Terry Gillam Carried

Hilda Whelan
Mayor

Crystal Peddle
Town Clerk