

May 9, 2018

**Whitbourne Town Council  
Regular Meeting  
Whitbourne Town Hall  
May 9, 2018**

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In Attendance: Mayor Hilda Whelan

Councilors: Peter Petipas  
Lionel Rodrigues  
Thomas Howe

Members absent: Councillors Deanne Hillier-White, & Councillor Terry Rose

Present: Town Clerk C. Peddle, Outside Foreman J. Hutchings

Spectators: Liam Dawson, Sarah Knight, Tina & Jordan Mercer

Meeting called to order at 8:10pm. Mayor Hilda Whelan welcomed everyone to the meeting.

**Motion-2018-05-034- T. Howe/Deputy Mayor Terry Gillam**

**Let it be resolved that** council approved the minutes of the regular council meeting held on April 11, 2018 be adopted as read without any errors or omissions.

In Favor: Mayor Hilda Whelan  
Deputy Mayor Terry Gillam

Councilors: Peter Petipas  
Lionel Rodrigues  
Thomas Howe                      Carried

May 9, 2018

### **Sarah's Star's**

Sarah Knight and Liam Dawson are requesting the use of Bond's Park over the summer for a 5 day dance class. Ms. Knight was wondering how to go about this and what does she need to paid etc.

Council had agreed that she would have to insurance coverage, deposit for the park and have portable potties put in place.

### **Motion-2018-05-035- L. Rodrigues/P. Petipas**

**Let it be resolved that** council approves the request for the use of Bond's Park from Sarah's Stars pending proof of insurance coverage, paid deposit for the use of the park and portable potties.

In Favor: Mayor Hilda Whelan  
Deputy Mayor Terry Gillam

Councilors: Peter Petipas  
Lionel Rodrigues  
Thomas Howe                      Carried

### **BUSINESS ARISING FROM THE MINUTES:**

#### **Backhoe bids**

The tender closes on Wednesday, May 16, 2018

#### **Proposed Composting facility**

Mayor Whelan said she has requested a meeting with Minister Andrew Parsons, acting Minister of Environment to discuss the proposed compost facility. Mayor Whelan also said she received a letter from the Canadian Environmental assessment agency concerning the compost facility.

#### **Whitbourne Ball field**

The request to take over the ball field property was denied by the board of trustees. The town now would like to request to place a name on the field. The town clerk will contact the board to see if this is possible.

#### **Smart Choice Homes Ltd – Development - Main Street**

Mr. Mercer, the developer is requesting an extension on his development. Council is requesting at this time that Mr. Mercer complete an environmental assessment on his property before any extension or approvals are given.

Tina & Jordan Mercer left the meeting at 8:20pm

#### **Fire Hazard concern – Bond Road**

The town clerk has contacted the Telegram about the flyer delivery. They had said they will deal with this issue and get back to council on the result.

#### **Waste Recovery Site – Brigus Road**

Mayor Whelan will be attending a board meeting in the morning. Council had said Mayor Whelan should bring to their attention about the fence not being 8 feet like previous planned and mention about the clean up outside the property.

May 9, 2018

## **Petitions and/or comments from spectators**

### **Fire Department**

#### **45<sup>th</sup> Annual fireman's Ball**

The fireman's ball will be held on June 2, 2018 at 7pm at the Whitbourne Lion's Club and all councils members are invited to attend.

#### **Household Hazard Waste Collection**

The Whitbourne Fire department is asked by the Eastern Regional Service Board to host the Household Hazard waste collection this year. The collection will be taking place on Saturday, June 2, 2018 between the hours of 9am to 1pm.

### **Sports & Recreation**

#### **Whitbourne annual Regatta**

The Whitbourne Annual regatta date is set for July 28, 2018

#### **2584 Army Cadet Corp Annual inspection**

The inspection will be taking place on May 26, 2018. All council members are welcome to attend.

The sports Commission is also requesting at this time the annual budgeted amount for the cadets of \$2000.00.

#### **Motion-2018-05-036- P. Petipas/L. Rodrigues**

**Let it be resolved that** council approves to issue the budgeted amount of \$2000.00 for the cadets annual inspection.

In Favor: Mayor Hilda Whelan  
Deputy Mayor Terry Gillam

Councilors: Peter Petipas  
Lionel Rodrigues  
Thomas Howe                      Carried

## **ITEMS FOR THE OUTSIDE FOREMAN**

### **Installation of the new playground equipment and fencing**

The town has received a price quote from K&B contracting and Coastline Specialties. The town is still waiting on a quote from Quality Carpentry.

### **Water and wastewater courses**

Water Distribution course – outside worker Alex Martin will be attending and completing the certification exam from May 29, 2018 to June 1, 2018. Alex Martin will also be attending the Proper handling of Chlorine course in Harbour Grace on June 6, 2018

Wastewater course – Outside Foreman Jason Hutchings & Bradley George will be attending and completing the certification exam from June 4, 2018 to June 8, 2018

May 9, 2018

Seasonal Employee

Mr. Scott Hutchings will be hired again for the summer season but first completing his ease back.

Pickup truck

Jason let council know that the windshield is cracked in the truck and needs to be replaced.

**Applications**

New shed construction – 50 Amber Drive

**Motion-2018-05-037- Deputy Mayor Terry Gillam/T. Howe**

**Let it be resolved that** council approves the application to construct a shed located at 50 Amber Drive.

In Favor: Mayor Hilda Whelan  
Deputy Mayor Terry Gillam

Councilors: Peter Petipas  
Lionel Rodrigues  
Thomas Howe                      Carried

New Greenhouse construction – 13 Grange Road

**Motion-2018-05-038- Deputy Mayor Terry Gillam/T. Howe**

**Let it be resolved that** council approves the application to construct a green house located at 13 Grange Road.

In Favor: Mayor Hilda Whelan  
Deputy Mayor Terry Gillam

Councilors: Peter Petipas  
Lionel Rodrigues  
Thomas Howe                      Carried

**Administration**

The “Y” property

The Town Clerk had a gentleman come into the office inquiring about the property. He is very interested in the property for a development. Council will set up a meeting with the current property holder and see what is being planned is anything at all.

Invoices for the Month of April 2018

**Motion-2018-05-039- Deputy Mayor Terry Gillam/T. Howe**

**Let it be resolved that** council approves the invoices for the month of April 2018 in the amount of \$49,227.23

In Favor: Mayor Hilda Whelan  
Deputy Mayor Terry Gillam

Councilors: Peter Petipas  
Lionel Rodrigues  
Thomas Howe                      Carried

May 9, 2018

Meeting adjourned at 9:15pm

**Motion-2018-05-040- T. Howe/Deputy Mayor Gillam**

**Let it be resolved that** council approved to adjourn the meeting at 9:15pm

In Favor: Mayor Hilda Whelan  
Deputy Mayor Terry Gillam

Councilors: Peter Petipas  
Lionel Rodrigues  
Thomas Howe                      Carried

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**Mrs. Hilda Whelan**  
**Mayor**

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**Crystal Peddle**  
**Town Clerk**