

May 20, 2015

**Whitbourne Town Council  
Regular Meeting  
Whitbourne Town Hall  
May 20, 2015**

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In Attendance: Mayor Hilda Whelan  
Deputy Mayor Roger Morgan  
Councillors: Peter Petipas  
Terry Rose  
Brent Cole  
Terry Gillam

Absent: Councillor Thomas Howe

Present: Crystal Peddle, Town Clerk, Outside Foreman, Jason Hutchings, K Bennett, Office Admin.

Spectators: Mr. Ken Culleton

Meeting called to order at 7:30 pm, Mayor Hilda Whelan welcomed everyone to the meeting.

Adopt minutes of the regular meeting of May 6, 2015 with the following be noted on page 4: There was two loads of sand budgeted for the ball field last year not one.

**Motion-2015-05-054–Deputy Mayor Morgan/T. Rose**

**Let it be resolved that** council approve the minutes of the regular meeting held on May 6, 2015 with the above noted on page 4.

In Favor: Mayor Hilda Whelan  
Deputy Mayor Roger Morgan  
Councillors: Peter Petipas  
Terry Rose  
Brent Cole  
Terry Gillam                      Carried

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**Business Arising**  
**Main Street Phase 2**

The town received approval from Government for the additional funding for Main Street Phase 2. The town clerk has been in contact with the engineers to let them know about the funding. The contractor has accepted a contract in Clarendville that will last until August; this will delay the road construction here in town until then. Once the contract has been signed with the contractor they will get the work started on the lift station upgrades. The town has to get the agreement back to DMA tomorrow.

**Motion-2015-05-055–Deputy Mayor Morgan/B. Cole**

**Let it be resolved that** council will approve for the Mayor Hilda Whelan and the Town clerk, Crystal Peddle to sign the agreement on behalf of the Town of Whitbourne accepting the additional funding of \$88,667.00 for the Main Street Project.

In Favor:	Mayor Hilda Whelan	
	Deputy Mayor Roger Morgan	
Councillors:	Peter Petipas	
	Terry Rose	
	Brent Cole	
	Terry Gillam	Carried

Town clean up

Council discussed the garbage around town and wondering what can be done. The town clerk is to check the anti-litter bylaws.

The town clerk is to send a letter to Crescent Colligate to see if any students would help with the community clean up and they would receive volunteer hours for doing so.

Train Cars

Jason is to get the materials for outside worker Bradley to get the train cars welded up. A few councillors are going to meet and have a look at the cars and see what shape they are in.

Price quote for lift on Brigus Road

Deputy Mayor Morgan asked if there was any news on the lift station. Jason said the materials are ordered.

**Sports and Recreation Issues**

**Letter from the Sports commission**

Mayor Whelan read the letter from the sports commission.

59<sup>th</sup> Annual review

The sports commission asked for a donation to the cadet corp. to help with the expenses of the annual inspection. The council agreed to make a donation of \$500.00 the same as last year.

Summer Program

The commission is hoping to get approval from tourism, Culture and Recreation for a summer coordinator. The commission will keep council posted.

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### Canada Day

The sports commission has started planning for the Canada Day celebrations. At this time they are requesting approval to order the fireworks. The council had said this was in the budget so approval is granted.

### Cadets caring for Canada

The cadets will be doing their annual community clean up. This year the cadets will partner with the town to host a community clean up day. Council has agreed to purchase garbage bags and gloves the same as last year. The town will also purchase hot dogs and drinks; this will be given to anyone who participates. The town clerk will discuss the date of this clean up with Mrs. Patti Kennedy.

### JCP Application – Boat House

The council approves for the sports commission to apply for the JCP grant pending the reason for the use of the old boat house.

#### **Motion-2015-05-056–Deputy Mayor Morgan/P. Petipas**

**Let it be resolved that** council will approve for the sports commission to apply for the JCP grant pending the reason for the use of the old boat house.

In Favor: Mayor Hilda Whelan  
Deputy Mayor Roger Morgan  
Councillors: Peter Petipas  
Terry Rose  
Brent Cole  
Terry Gillam Carried

### Items for the outside Foreman

#### New construction – 52 Amber Drive

#### **Motion-2015-05-057–T. Rose/B. Cole**

**Let it be resolved that** council will give approval in principal subject to approvals from Department of Health and any other government agencies having jurisdiction for the new construction on 52 Amber Drive.

In Favor: Mayor Hilda Whelan  
Deputy Mayor Roger Morgan  
Councillors: Peter Petipas  
Terry Rose  
Brent Cole  
Terry Gillam Carried

#### Shed extension – 7 Hutching’s Lane

#### **Motion-2015-05-058–T. Rose/B. Cole**

**Let it be resolved that** council will give approval for the shed extension on 7 Hutching’s

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Lane.

In Favor: Mayor Hilda Whelan  
Deputy Mayor Roger Morgan  
Councillors: Peter Petipas  
Terry Rose  
Brent Cole  
Terry Gillam Carried

**Shed construction – 261 Brigus Road**  
**Motion-2015-05-059–T. Rose/Deputy Mayor Morgan**

**Let it be resolved that** council will give approval for the shed extension on 261 Brigus Road

In Favor: Mayor Hilda Whelan  
Deputy Mayor Roger Morgan  
Councillors: Peter Petipas  
Terry Rose  
Brent Cole  
Terry Gillam Carried

**Request for upgrades to Evergreen Place**

The town clerk received a letter from a resident on evergreen Pl. to have the road upgraded. The council agreed to get this upgraded. The outside foreman will get a few loads of road gravel and get this job completed.

**Ditch cleaned up – Beechwood Drive**

The town received a request from a resident to have the ditch clean up on Beechwood drive. The outside foreman said he will clean up the ditch by the road but not right to the pond.

**Water Connection – Bond Road**

The outside foreman said the only way to connect the water to the home on Bond Road without cutting the pavement is to tie into the curb stop of Wanda Lynch. Jason has spoke with Ms. Lynch to inform her of what will be taking place and she asked to have it in writing. The council agreed that they don't have to give her anything in writing if it's council property they will be working on.

Deputy Mayor Morgan asked the outside foreman if he could get the culvert on Vokey's road fixed. The culvert is coming up out of the pavement. This was requested to be fixed last year.

**Pavement thickness**

A discussion took place about the state of the roads and the pavement in the fairly new subdivisions. The council agreed that they will change the thickness of pavement for

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any future development from 1 inch to 2 inches

**Motion-2015-05-060–Deputy Mayor Morgan/T. Rose**

**Let it be resolved that** council will change the Town of Whitbourne development regulation on the thickness of the pavement from 1 inch to 2 inches.

In Favor: Mayor Hilda Whelan  
Deputy Mayor Roger Morgan  
Councillors: Peter Petipas  
Terry Rose  
Brent Cole  
Terry Gillam Carried

Councillor Petipas asked Jason if he was keeping check on residents that had approval for permits to make sure everything was ok.

Councillor Brent Cole said he was talking to a resident Mr. Darren Sooley about the Skate Park and swimming pool. Mr. Sooley wanted to know why the council was spending money on a swimming pool/skate park and not on the playground. He said that the pool would be very costly for the town to up keep. Deputy Mayor Morgan said when the council budgeted for the pool all expenses of the operation of the pool were looked at. Mr. Sooley also asked Councillor Cole to request a copy of the Municipal budget.

Deputy Mayor Morgan said the sports commission should a representative to ask these questions and to know what's going on. He told the town clerk to get the skate park equipment ordered and to check with the local construction companies to get a price quote on getting the ground work done.

**Administration**

Invoices to be paid for the month of May 2015

**Motion-2015-05-061–Deputy Mayor Morgan/B. Cole**

**Let it be resolved that** council will approve to pay the invoices in the amount of \$16,239.00 for the month of May.

In Favor: Mayor Hilda Whelan  
Deputy Mayor Roger Morgan  
Councillors: Peter Petipas  
Terry Rose  
Brent Cole  
Terry Gillam Carried

Eastern Waste management site – Brigus Road

Council had asked the town clerk to contact Ken Kelly with Eastern Waste Management about the property behind the stadium that they might be interested in for the Whitbourne waste site.

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Green's Electrical

Mayor Whelan read the letter from Green's Electrical.

Councillor Gillam spoke about the town's garbage collection. He said the workers should try the garbage collection just with town workers 8:30 to 4:30 not 5am. The two workers will be strictly garbage for two days.

Council mentioned about the bulk garbage still left on the track. The town clerk is to contact K & B and ask them to remove this within 45 days or the town will remove it at the company's expense.

Outside foreman Jason said there was a chlorine tank leaking at the pump house over the weekend. He had to contact Brenntag to get a recovery cylinder sent out. The town clerk will contact National safety code to see what the town needs to transport their own chlorine tanks.

Mr. Culleton left the meeting at 9:10pm.

Councillor Petipas said the town needs a wheelchair sign on the town hall. The town clerk will get this ordered.

**Motion to adjourn**

Meeting adjourned at 9:30 pm

**Let it be resolved that** council adjourns the meeting at 9:30pm

In Favor:	Mayor Hilda Whelan	
	Deputy Mayor Roger Morgan	
Councillors:	Peter Petipas	
	Terry Rose	
	Brent Cole	
	Terry Gillam	Carried

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Hilda Whelan  
Mayor

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Crystal Peddle  
Town Clerk