

December 21, 2015

**Whitbourne Town Council  
Special Meeting  
Whitbourne Town Hall  
December 21, 2015**

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In Attendance: Deputy Mayor Morgan  
Councillors: Peter Petipas  
Terry Rose  
Thomas Howe  
Terry Gillam

Absent: Mayor Hilda Whelan, Councillors Brent Cole  
Present: Crystal Peddle, Town Clerk

Meeting called to order at 7:30 pm,

**Budget 2016**

**Motion-2015-12-142–Deputy Mayor Morgan/T. Gillam**

**Let it be resolved that** council approves the 2016 Municipal operating budget in the amount of \$3,937,482.27

In Favor: Deputy Mayor Roger Morgan  
Councillors: Peter Petipas  
Terry Rose  
Thomas Howe  
Terry Gillam                      Carried

**2016 Tax Structure**

**Motion-2015-12-143–Deputy Mayor Morgan/T. Gillam**

**Let it be resolved that** council approves the 2016 tax structure with the notes changes for 2016 as listed below: The residential property tax mill rate will decrease from 7 mils down to 5.7 mils with any resident 65 and over to receive a discount on property only of 15%. A commercial building permit will change from \$500.00 to \$1.50 per square meter of gross floor area.

In Favor: Deputy Mayor Roger Morgan  
Councillors: Peter Petipas  
Terry Rose  
Thomas Howe  
Terry Gillam                      Carried

**2016 Tax Structure**

Due Date for Municipal Taxes – June 30th, 2016

Discount Offer: 2% if invoice is paid in full on or before February 29th, 2016

Interest Payable: Interest on Arrears will be 2% monthly.

**Municipal Taxes & Fees:**

**Business Tax:**

Boarding Houses/B&B's – 10.5 mill rate/\$150.00 minimum tax per year

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Broiler Farms – 19.5 mill rate/\$300.00 minimum tax per year  
Lounges – 17.5 mill rate/\$300.00 minimum tax per year  
General Commercial – 19.5 mill rate/\$600.00 minimum tax per year or 1.5% of gross revenue  
Beauty Salons – 22.5 mill rate/\$300.00 minimum tax per year  
Funeral Homes – 22.5 mill rate/\$300.00 minimum tax per year  
Professional – 42.5 mill rate/\$300.00 minimum tax per year  
Banks & Financial Institutions – 200.5 mill rate/\$300.00 minimum tax per year  
Self Storage Mall – 500 mill rate/\$600.00 minimum tax per year  
Utilities – 2.5 % of gross revenue

Property Tax:

Residential Property tax – 5.7 mill rate/\$300.00 minimum tax per year.  
Business Property Tax – 10 mil/\$300.00 minimum tax per year  
\*15% discount on property tax invoices only for anyone 65 and over

Water/Sewer Fees:

Residential Water/Sewer - \$390.00 per year  
Residential Water Only - \$249.00 per year  
Commercial Water/Sewer - \$420.00 per year  
Commercial Water Only \$280.00 per year  
Water/Sewer on Vacant Lots - \$25.00 per year  
Newfoundland & Labrador Youth Centre - \$47,300.00 per year  
Schools \$4000.00 per year  
Clinic \$8,000.00 per year  
Forestry - \$3000.00 per year

Miscellaneous:

Tax Certificates - \$100.00  
Residential Building Permit - \$250.00  
Permit to Build Shed, Patio, and Porch – \$25.00  
Permit to erect Fence – \$10.00  
Residential Permit to Repair - \$20.00  
Commercial Building Permit - \$1.50 per sq. m of gross floor area  
Commercial Repair Permit - \$250.00  
Water/Sewer Connection Fee - \$1500.00  
Permit to erect signs – 20.00 per sign  
Commercial Occupancy Permit – 25.00  
Compliance Letters - \$50.00  
Demolition Permit – 0.00  
Copies - .25 per page  
Direct Sellers Tax - \$25.00 per year

Land Development:

Residential Development Permit - \$100.00 per lot  
Commercial Development Permit – 2% of estimated value

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**Invoices for the month of November and December 2015**

**Motion-2015-12-144–T. Gillam/P. Petipas**

**Let it be resolved that** council approves to pay the invoices for November and December 2015 in the amount of \$56,188.25

In Favor: Deputy Mayor Roger Morgan  
Councillors: Peter Petipas  
Terry Rose  
Thomas Howe  
Terry Gillam Carried

The town clerk is to send a written request to the Union representative and set up negotiations for the union contract in the New Year.

**Motion to adjourn**

Meeting adjourned at 8:00 pm

**Motion-2015-12-145–Deputy Mayor Morgan/T. Gillam**

**Let it be resolved that** council adjourns the meeting at 8:00pm

In Favor: Deputy Mayor Roger Morgan  
Councillors: Peter Petipas  
Terry Rose  
Thomas Howe  
Terry Gillam Carried

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Roger Morgan  
Deputy Mayor

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Crystal Peddle  
Town Clerk